



Parish Clerk - Miss A Marabese
c/o 30 Cherry Trees, Lower Stondon, Bedfordshire, SG16 6DT
T: 07930 813808
E: clerk@meppershall.org
W: www.meppershall.org

Dear Sir/Madam,

Notice is given that an ordinary meeting of Meppershall Parish Council will be held on Monday 8th January 2018 commencing at 7.45pm in the Interim Village Hall, Walnut Tree Way, Meppershall, SG17 5AB. Members of the public and the press are welcome.

Yours sincerely,

Ms. A Marabese
Clerk to Meppershall Parish Council

Distribution: All Councillors
Ward Councillors
Village Notice Board

AGENDA

103. APOLOGIES FOR ABSENCE

104. CHAIRMANS ANNOUNCEMENTS

- a. BATPC nomination form to put forward Chairman to attend a Buckingham Palace Garden Party in summer 2018.
- b.

105. MEMBERS INTERESTS

- a. To receive declarations of interest from councillors on items on the agenda

106. MINUTES

To approve distributed minutes of the Ordinary Meeting of Meppershall Parish Council held on Monday, 11th December 2017

The Chairman will suspend Standing Orders for a period of up to 15 minutes to receive reports from our Unitary Councillors and to allow members of the public to address the Council in relation to items on the agenda or request matters to be discussed at a subsequent meeting.

REPORTS FROM WORKING GROUPS

107. PLANNING AND HOUSING

- a. **Planning Applications currently with planning officers**
 - i. CB/17/04571/VOC – 79A Shefford Road – Removal of condition 3 of planning permission CB/17/01410/FULL – conversion and extension to detached double garage at the rear of the house for purposes of an annexe.
 - ii. CB/17/04800/FULL – 6 Rectory Road – Two storey rear and single-story extension.

- iii. CB/17/05425/FULL – The Pigling, Woodview Nurseries – Replace existing mobile home with a single storey two-bedroom permanent dwelling.
- iv. CB/17/04650/FULL – Land R/o 6 High Street – Erection of 4 new, 3-bedroom dwellings

b. Approvals/Refusals/Withdrawals received

- i. CB/17/05090/FULL – 79 Shefford Road - New build 3 bed detached single storey dwelling. *Granted*
- ii. CB/17/05111/FULL – Standalone Farm House - Alterations to part ground floor elevation of outbuilding to enable conversion into annexe, for use incidental to the occupation of Standalone Farmhouse. *Granted*
- iii.

c. Appeals

- i. CB/16/01012/OUT – 100 High Street – Demolition of existing dwelling and erection of up to 38 dwellings.
Appeal with Planning Inspectorate – Public Inquiry to be held 9th January 2018 at Rufus Centre, Flitwick. Parish Council attendance required.
- ii. CB/17/01041/OUT – Stocken House, 59 Shefford Road – Demolition of dwelling and erection of 150 dwellings.
Appeal with Planning Inspectorate – Public Inquiry into appeal on 10 April 2018 for 4 days at Priory House.
- iii. CB/17/03887/OUT – Stocken House, 59 Shefford Road – Demolition of dwelling and erection of 145 dwellings.
Appeal with Planning Inspectorate – Comments due by 18th January 2018 – Inquiry to be held with CB/17/01041/OUT

d. Applications since last Council meeting for consideration

- i. CB/17/02409/FULL - New Close Nurseries, Fildyke Road - Demolition of existing glasshouses and redevelopment with 10 residential dwellings and all ancillary works. Amendment to site layout plan to respond to highways matters.
Response required by 12th January 2018
- ii. CB/17/05345/FULL – Land adjacent to Sandy View, Shefford Road – Erection of detached house.
Response required by 11th January 2018

e. Enforcement / Other Planning Matters

None

f. Meppershall Action Group (MAG)

Cllr Thomason to provide report

108. NEIGHBOURHOOD PLAN

Cllr Thomason to report

109. COMMUNITY ASSETS

Cllr Smith P to report

110. HIGHWAYS AND TRANSPORT**a. Cllr Smith R to report****b. Clerk to provide update on:**

- i. CBC update on Hoo Road road safety
- ii. 2018/19 RMF scheme for traffic calming
- iii. Fildyke Road overgrown vegetation at entrance issues
- iv. Hoo Road resurfacing and outstanding contributions

111. ENVIRONMENT AND LEISURE**a. Cllr Merryweather to report****b. Clerk to report on:**

- i. 2017/2018 Allotment tenancy renewals
- ii. CBC Grass cutting agreement and seasonal vegetation clearance contributions

c. Cllr Foskett to provide Village Hall update**112. HEALTH & SAFETY and RISK MANAGEMENT**

Clerk to provide update on action plan

113. PROCEDURES**a. Village Emergency Plan** – In progress**b. Freedom of Information** – In progress**c. Press and Media Relations** – In progress**d. Records Management** – In progress**e. Data protection** – In progress**f. Employment Handbook and Policies** - In progress**g. Standing Orders** – Draft of amended version circulated to councillors**h. Financial Regulations** – Draft of amended version circulated to councillors**i. Dispensations** – Discussion required**114. OTHER MEETINGS****115. CLERKS REPORT & MATTER ARISING****a. Understanding Planning Course 1** – Attendee details to be forwarded to Clerk**b. Notice board relocation** – temporary notices in Village Stores as CBC investigating issues regarding erection of notice board on High Street. Notice board not yet purchased**c. GNOMES** request for defibrillator training for residents.**d. Beds Police Neighbourhood Priority Setting** – concerns to our community response.**116. FINANCE****a. Document approval** - journal entries, bank reconciliation and bank statements**b. Audit action plan update****c. Precept & budget 2018/2019** – budget circulation for approval and precept setting**d. Grant requests**

- i. CPRE Bedfordshire 30th anniversary Fundraising Appeal

e. Orders for the payment of money - A schedule of payments will be distributed at the meeting for approval and authorisation

117. CLOSE OF THE MEETING

NEXT PARISH COUNCIL MEETINGS - The next two Parish Council meetings will be an Ordinary Meetings on 12th February 2018 and an Ordinary Meeting on 12th March 2018. The cut-off time for the receipt of papers for the February meeting agenda is 5 p.m. on Wednesday 31st January 2018.