



Parish Clerk - Miss A Marabese  
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Dear Sir/Madam,

You are hereby summoned to attend an ordinary meeting of the Parish Council of Meppershall on Monday 12<sup>th</sup> March 2018 commencing at 7.45 pm in the Interim Village Hall, Walnut Tree Way, Meppershall, SG17 5AB.

Yours sincerely,

Ms. A Marabese  
Clerk to Meppershall Parish Council

Distribution: All Councillors  
Ward Councillors  
Village Notice Board

## AGENDA

### 133. APOLOGIES FOR ABSENCE

### 134. CHAIRMANS ANNOUNCEMENTS

- a. Reminder that resident participation is required for both the CBC Waste and Recycling Consultation and the Stocken House planning application appeal.

### 135. MEMBERS INTERESTS

- a. To receive declarations of interest from councillors on items on the agenda
- b. To receive and provide outcome of requests for granting dispensations of disclosable pecuniary interests

### 136. MINUTES

To approve distributed minutes of the Ordinary Meeting of Meppershall Parish Council held on Monday, 12<sup>th</sup> February 2018

The Chairman will suspend Standing Orders for a period of up to 15 minutes to receive reports from our Unitary Councillors and to allow members of the public to address the Council in relation to items on the agenda or request matters to be discussed at a subsequent meeting.

## REPORTS FROM WORKING GROUPS

### 137. PLANNING AND HOUSING

- a. **Planning Applications currently with planning officers**
  - i. CB/17/05345/FULL – Land adjacent to Sandy View, Shefford Road – Erection of detached house.

- ii. CB/18/00087/FULL – Wind Rush, 4 Shillington Road – Proposed single storey side / rear extension and conversion of garage.
- iii. CB/18/00229/FULL – 10 Brookside – Rear and side single storey extension and alterations to existing garage.
- iv. CB/18/00232/FULL – Tower View Nurseries, 81 Fildyke Road – Demolition of existing bungalow and greenhouses and redevelopment with 10 residential dwellings and all ancillary works.

**b. Approvals/Refusals/Withdrawals received**

- i. CB/17/04571/VOC – 79A Shefford Road – Removal of condition 3 of planning permission CB/17/01410/FULL – conversion and extension to detached double garage at the rear of the house for purposes of an annexe. *Granted*
- ii. CB/17/05869/ADV – Polehanger Farm – Directional sign for development on Polehanger Farm by Croudace Homes. *Application withdrawn*

**c. Appeals**

- i. CB/16/01012/OUT – 100 High Street – Demolition of existing dwelling and erection of up to 38 dwellings. *Public Inquiry held w/c 9<sup>th</sup> January 2018. Decision pending.*
- ii. CB/17/03887/OUT – Stocken House, 59 Shefford Road – Demolition of dwelling and erection of 145 dwellings. *Appeals with Planning Inspectorate – Inquiry to be held w/c 10<sup>th</sup> April 2018.*

**d. Applications since last Council meeting for consideration**

- i. CB/18/00536/LDCE – Land r/o 70 Fildyke Road - Lawful Development Certificate Existing: Permanent residential dwelling house – *Comments by 13<sup>th</sup> March 2018*
- ii. CB/18/00685/FULL – 6 Taylors Close - Two storey side extension and interior alterations – *Comments by 26<sup>th</sup> March 2018*
- iii. CB/18/00756/VOC – Land adj. to 23 Shefford Road - Removal of conditions 10 & 11 of Planning Permission CB/17/02143/FULL dated 5/7/17 - Six semi-detached chalet style bungalows and associated access, parking & landscaping – *Comments by 26<sup>th</sup> March 2018*

**e. Enforcement / Other Planning Matters**

- i. CB/EN/18/0071 – The Village Hall - Alleged non-compliance with planning condition 10 attached to planning permission CB/16/01769/FULL - diverted traffic at High Street/Shefford Road, construction vehicles entering Fildyke Road.
- ii. **23 Shefford Road** - Water drainage from building site into Orchard Close update

**f. Meppershall Action Group (MAG)**

Cllr Thomason to report

**138. NEIGHBOURHOOD PLAN**

Cllr Thomason to report

**139. HIGHWAYS AND TRANSPORT**

**a. Cllr Smith R to report**

- b. **Cllr Thomason to lead discussion** on requesting support from local businesses to pay for the cost of mobile speed indicators
- c. **Clerk to provide update on:**
  - i. CBC update on Hoo Road safety
  - ii. Fildyke Road overgrown vegetation at entrance issues
  - iii. Hoo Road resurfacing and outstanding contributions

#### 140. ENVIRONMENT AND LEISURE

- a. **Cllr Merryweather to report**
- b. **Clerk to report on:**
  - i. 2017/2018 Allotment tenancy renewals update
  - ii. 2018/2019 Allotment fee increases to be publicised
  - iii. Annual allotment inspection
  - iv. Seasonal vegetation clearance contributions from CBC
- c. **Cllr Foskett to provide Village Hall update**

#### 141. HEALTH & SAFETY and RISK MANAGEMENT

Clerk to provide update on action plan

#### 142. PROCEDURES

- a. **Village Emergency Plan** – In progress
- b. **Freedom of Information** – In progress
- c. **Press and Media Relations** – In progress
- d. **Records Management** – In progress
- e. **Employment Handbook and Policies** - In progress

#### 143. OTHER MEETINGS

- a. **Transport & Broadband Information Evening** – 6<sup>th</sup> March – Cllr Smith R to report

#### 144. CLERKS REPORT & MATTER ARISING

- a. **Understanding Planning Course 1** – Re-scheduling of training date
- b. **Notice board relocation** – temporary notices in Village Stores as CBC investigating issues regarding erection of notice board on High Street. Notice board not yet purchased
- c. **GNOMES** request for defibrillator training for residents.
- d. **Letter of complaint to Croudace Homes** – update on actions taken

#### 145. FINANCE

- a. **Document approval** - journal entries, bank reconciliation and bank statements
- b. **Grant requests**
- c. **Budget review**
- d. **Orders for the payment of money** - A schedule of payments will be distributed at the meeting for approval and authorisation

#### 146. CLOSE OF THE MEETING

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NEXT PARISH COUNCIL MEETINGS - The next two Parish Council meetings will be an Ordinary Meetings on 9<sup>th</sup> April 2018 and an Annual Statutory Meeting on 14<sup>th</sup> May 2018. The cut-off time for the receipt of papers for the April meeting agenda is 5 p.m. on Wednesday 28<sup>th</sup> March 2018.