

MEPPERSHALL PARISH COUNCIL

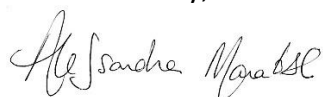
Parish Clerk - Miss A Marabese
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Dear Sir/Madam,

You are hereby summoned to attend an Ordinary Meeting of the Parish Council of Meppershall on Monday 12th November 2018 commencing at 7:45pm in the Interim Village Hall, Walnut Tree Way, Meppershall, SG17 5AB.

Yours sincerely,



Ms. A Marabese
Clerk to Meppershall Parish Council

Distribution: All Councillors
Ward Councillors
Village Notice Board

AGENDA

236. APOLOGIES FOR ABSENCE

237. CHAIRMANS ANNOUNCEMENTS

- a. Structure of meeting and observance of Standing Orders

238. MEMBERS INTERESTS

- a. To receive declarations of interest from councillors on items on the agenda
- b. To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c. To grant any requests for dispensation as appropriate

239. MINUTES

- a. To approve distributed minutes of the Ordinary Meeting of Meppershall Parish Council held on Monday, 8th October 2018

The Chairman will suspend Standing Orders for a period of up to 15 minutes to receive available reports from;

- Bedfordshire Police,
- Ward Councillors,
- and to allow members of the public to address the Council in relation to items on the agenda or request matters to be discussed at a subsequent meeting.

BUSINESS TO BE TRANSACTED

240. PLANNING AND HOUSING

a. Applications since last Council meeting for consideration

- i. CB/18/03653/FULL – ACO Technologies Plc, SG17 5TE – Hybrid application. Full = extension to existing building to create factory unit with ancillary office space and staff

facilities and erection of a new warehouse building, new access road, car parking, landscaping, drainage infrastructure, and ancillary works (Phase 1). Outline = erection of up to 12,380 m.sq of B1, B2 and/or B8 employment floorspace, all matters reserved except means of access from Bedford Road (Phase 2). *Comments due 13th November.*

- ii. CB/18/03669/VOC – 79 Shefford Road, SG17 5LL - Variation of Conditions 5 & 7 of planning permission CB/17/05090/FULL Erection of 3 bed detached single storey dwelling with integral garage and detached garage. Omitting the detached garage. *Comments due by 13th November.*
- iii. CB/18/03671/FULL - Land to the south of Sandy View, Shefford Road, SG17 5LL- Erection of two detached bungalows – *Comments due 15th November.*
- iv. CB/18/03781/FULL - 32 Shefford Road, SG17 5LN - Demolition of No. 32 Shefford Road and existing nursery buildings, and the construction of 60 No. dwellings, new vehicle access, site-wide highways works, and provision of associated landscaping and amenity space (including SuDS). *Comments due by 19th November.*
- v. CB/18/03887/FULL – 5 Shefford Road, SG17 5LJ – Change of use from domestic workshop to a commercial workshop. *Comments due by 15th November.*
- vi. CB/18/03964/VOC – New Close Nurseries – Variation of Condition to planning permission CB/17/02409/FULL. Removal of condition 12 (2M wide footpath). *Comments due 3rd December.*

b. Other Planning Matters for consideration

- i. Review of Clerks report.
- ii. To consider provision of onsite training by LCPAS based upon ‘writing effective responses to planning applications’.

c. Cllr Thomason to provide update from Meppershall Action Group (MAG).

241. NEIGHBOURHOOD PLAN

- a. Report from Cllr Thomason.

242. HIGHWAYS AND TRANSPORT

- a. Report from Cllr Smith R.
- b. Review of Clerks report.

243. ENVIRONMENT AND LEISURE

- a. Report from Cllr Merryweather.
- b. Review of Clerks report
- c. To review information on build costs allocated to parish facilities to be provided by Croudace.
- d. Cllr Foskett to provide Village Hall update.

244. HEALTH & SAFETY and RISK MANAGEMENT

- a. Review of Clerks report.

245. PROCEDURES

- a. Review of Clerks report.
- b. To consider election of new member to Finance Working Group and elect the Finance Working Group Spokesman
- c. To consider meeting dates for 2019/2020.
- d. To consider purchase of Arnold Baker 11th Edition at a total cost of £110.99.

246. OTHER ISSUES, MEETINGS & MATTER ARISING

- a. Review of Clerks report.
- b. To consider attendance at Community Priority Meeting on Tuesday 20th November, 19:00hrs and submission of Parish Priority Setting Form
- c. To consider promotion and communication of 2nd May 2019, Local Council Elections.
- d. To consider an update of the license agreement for the Storage Building.

247. FINANCE

- a. Review of Clerks report.
- b. Grant applications
- c. To consider the purchase of a wall mounted noticeboard to be installed at the New Village Hall.
- d. To consider the use of office facilities at the new Village Hall any other costs that may be incurred with use.
- e. To formally record the approval given for purchase and donation of items for the Interim Village Hall.
- f. To consider the possible purchase and donation of items for the New Village Hall.
- g. Council Insurance – Review of Zurich Municipal insurance (year 2 of 3 year contract)
- h. 2019/2020 Budget – To review draft budget for omissions, errors and changes.
- i. Document approval - journal entries, bank reconciliation and bank statements.
- j. Orders for the payment of money - A schedule of payments will be distributed at the meeting for approval and authorisation.

248. CLOSE OF THE MEETING

NEXT PARISH COUNCIL MEETINGS - The next two Parish Council meetings will be Ordinary Meetings on 10th December 2018 and 14th January 2019. The cut-off time for the receipt of papers for the November meeting agenda is 5 p.m. on Wednesday 1st November 2018.