

MEPPERSHALL PARISH COUNCIL

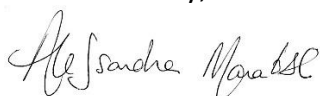
Parish Clerk - Miss A Marabese
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Dear Sir/Madam,

You are hereby summoned to attend an Ordinary Meeting of the Parish Council of Meppershall on Monday 10th June 2019 commencing at 7:45pm in the Village Hall, Walnut Tree Way, Meppershall, SG17 5AB.

Yours sincerely,



Ms. A Marabese
Clerk to Meppershall Parish Council

Distribution: All Councillors, Ward Councillors, Village Notice Board

AGENDA

333. APOLOGIES FOR ABSENCE

334. CHAIRMANS ANNOUNCEMENTS

- a. Reminder to the public on the time limits of their contributions during the public session.
- b. Reminder to Councillors regarding completion of CBC online Declaration of Interests.

335. MEMBERS INTERESTS

- a. To receive declarations of interest from councillors on items on the agenda
- b. To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c. To grant any requests for dispensation as appropriate

336. TO CONSIDER CO-OPTION REQUESTS

337. DELEGATION ARRANGEMENTS

- a. To appoint Governor to Meppershall Academy
- b. To appoint Spokesmen and members to the following Working Groups:
 - i. Highways & Transport

338. PUBLIC SESSION

The Chairman will suspend Standing Orders for a period of up to 15 minutes to receive community reports from;

- a. Ward Councillors,
- b. Village organisations,
- c. and to allow members of the public to address the Council in relation to items on the agenda or request matters to be discussed at a subsequent meeting with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting

BUSINESS TO BE TRANSACTED

339. MINUTES

- a. To receive and approve distributed minutes of the Annual Statutory Meeting of Meppershall Parish Council held on Monday, 13th May 2019

340. CLERKS REPORT & MATTER ARISING**341. FINANCE****a. Update of Parish Facilities purchases**

- i. To review income and expenditure for parish facilities and donation of delivered purchases.
- ii. To approve purchase of goal posts and corner flags and cost of installation.

b. To consider purchase of Document Shredder.**c. To consider purchase of LCRS software upgrade.****d. To approve payments required for Amazon storage (from Clerks personal credit card).****e. Document approval** - journal entries, bank reconciliation and bank statements.**f. Orders for the payment of money** - A schedule of payments will be distributed at the meeting for approval and authorisation.**g. To approve the Internal Auditor Report and Action Plan****h. To approve the Annual Governance Statement 2018/2019****i. To approve the Annual Accounting Statements 2018/2019****j. To receive details on the dates for the Exercise of Public Rights to Inspect MPC Accounts****342. PLANNING AND HOUSING****a. Applications since last Council meeting for consideration**

- i. CB/19/00924/FULL– 6 High Street, SG17 5LX– Erection of a detached dwelling.
Comments due 14th June.

b. Other Planning Matters for consideration

- i. Clerk to provide update on appeals and enforcements.
- ii. To consider alternative ways of sharing information and commenting on planning applications before meetings.

343. NEIGHBOURHOOD PLAN**a. Report from Cllr Thomason.****344. HIGHWAYS AND TRANSPORT**

- a. **Govia Thameslink railway passenger benefit fund** – To consider response to survey requesting ideas on how the money could be spent locally. *Respond by 31st July.*

345. ENVIRONMENT AND LEISURE**a. Clerk to provide Centenary Field Parish Facilities update including meetings with Croudace and MVHT.**

- i. Football pitches (including update on pitch inspection by Bedfordshire FA and hire of pitch to Shefford Saints).
- ii. Play equipment.
- iii. To consider installation of fencing around PC Stores (if quotations available).
- iv. To consider the creation of a lease agreement or otherwise between MPC and MVHT.
- v. To consider (at the request of MHVT) revoking the resolution to not install the electricity supply in the PC Store.

- b. To consider options for making good or repanelling Brookmead fence.
- c. To consider installation of key operated drop-down bollard on Hoo Road (if CBC and Anglian Water are in agreement).
- d. To review installed location of 'children playing' sign on Hoo Road.

346. HEALTH & SAFETY and RISK MANAGEMENT

- a. To review 2019-2020 risk assessment report and action plan for coming year.

347. PROCEDURES & TRAINING

- a. Clerk attendance to local SLCC meetings and training (ext meeting 11th July).
- b. Completion of General Data Protection Awareness Checklist for all Councillors and those working with the Council.
- c. To confirm 2020/2021 meeting dates

348. OTHER ISSUES, MEETINGS & MATTER ARISING

- a. To consider attendance at Meppershall Messenger AGM on Thursday 13th June
- b. To consider participation in VE Day 75 (75th Anniversary of VE Day from 8th to 10th May 2020).

349. CLOSE OF THE MEETING

NEXT PARISH COUNCIL MEETINGS - The next two Parish Council meetings will be Ordinary Meetings on 22nd July 2019 and 9th September 2019. The cut-off time for the receipt of papers for the July meeting agenda is 5 p.m. on Wednesday 10th July 2019.