

MEPPERSHALL PARISH COUNCIL

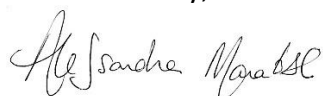
Parish Clerk - Miss A Marabese
c/o 30 Cherry Trees, Lower Stondon, Bedfordshire, SG16 6DT
T: 07930 813808
E: clerk@meppershall.org
W: www.meppershall.org



Dear Sir/Madam,

You are hereby summoned to attend an Ordinary Meeting of the Parish Council of Meppershall on Monday 9th September 2019 commencing at 7:45pm in the Village Hall, Walnut Tree Way, Meppershall, SG17 5AB.

Yours sincerely,



Ms. A Marabese
Clerk to Meppershall Parish Council

Distribution: All Councillors, Ward Councillors, Village Notice Board

AGENDA

368. APOLOGIES FOR ABSENCE

369. CHAIRMANS ANNOUNCEMENTS

- a. Reminder on public session parameters

370. MEMBERS INTERESTS

- a. To receive declarations of interest from councillors on items on the agenda
- b. To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c. To grant any requests for dispensation as appropriate

371. TO CONSIDER CO-OPTION REQUESTS

372. DELEGATION ARRANGEMENTS

- a. To consider MPC representation on Neighbourhood Planning Steering Group

373. PUBLIC SESSION

The Chairman will suspend Standing Orders for a period of up to 15 minutes to receive community reports from;

- a. Ward Councillors,
- b. Village organisations,
- c. and to allow members of the public to address the Council in relation to items on the agenda or request matters to be discussed at a subsequent meeting with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting

BUSINESS TO BE TRANSACTED

374. MINUTES

- a. To receive and approve distributed minutes of the Ordinary Meeting of Meppershall Parish Council held on Monday, 22nd July 2019.

375. CLERKS REPORT & MATTER ARISING**376. FINANCE****a. Update of Parish Facilities purchases**

- i. To review income and expenditure for parish facilities.

b. To review audited AGAR 2018-19 completion letter and notice.**c. Document approval** - journal entries, bank reconciliations and bank statements.**d. To approve renewal of Parish Council insurance with potential modifications.****e. Orders for the payment of money** - A schedule of payments will be distributed at the meeting for approval and authorisation.**377. PLANNING AND HOUSING****a. Applications since last Council meeting for consideration**

- i. CB/19/02039/OUT – Land to the rear of 40 Shefford Road – Proposed erection of up to 103 no. dwellings with associated infrastructure, community building, landscaping, open space and access, including demolition of 40 Shefford Road and existing agricultural buildings. All matters reserved except for access. *Comments due 11th September.*
- ii. CB/18/03653/FULL - ACO Technologies Plc, SG17 5TE - Full permission for erection of extension to existing building to create factory unit with ancillary office space and staff facilities and erection of a new warehouse building, new access road, car parking, landscaping, drainage infrastructure, and ancillary works (Phase 1). *Comments due 10th September.*
- iii. CB/19/02062/FULL – 9 Hoo Road, SG17 5LP - Single storey front extension with a pitched roof. *Comments due 11th September.*
- iv. CB/19/02500/FULL – 24 Fildyke Road, SG17 5LT - Single storey (side and rear) extension to form annexe. *Comments due 1st October 2019.*

b. Other Planning Matters for consideration

- i. Clerk to provide update on appeals and enforcements.

378. NEIGHBOURHOOD PLAN**a. Report from Cllr Thomason.****b. To consider MPC aspirations for neighbourhood plan.****379. HIGHWAYS AND TRANSPORT****a. Hoo Road bollard** – Cllr Parsons / Clerk to provide update**380. ENVIRONMENT AND LEISURE****a. Centenary Field Parish Facilities – including update from Clerk**

- i. Football pitches
- ii. Play areas
- iii. Landscaping
- iv. PC Stores
- v. Cemetery area
- vi. Handover – To consider handover options of the MUGA and other areas.
- vii. Security – To consider options for mitigation of illegal incursion onto Centenary Field.

b. Allotment Track – Clerk to provide update

- c. **Brookmead Fence** - Clerk to provide update
- d. **Litter Pick Plans** – Clerk to provide update

381. HEALTH & SAFETY and RISK MANAGEMENT

- a. **ORM 'Camp'** – To consider options on removal

382. PROCEDURES & TRAINING

- a. **GDPR** - Completion of GDPR Awareness Checklist for all Councillors and those working with the Council.
- b. **MPC Website** – To reconsider website plans subsequent to CBC communication regarding non-availability of current CBC website platform provided for free to parish councils.
- c. **BATPC Training** - To consider attendance at BATPC training sessions as required.
- d. **Financial Regulations** - To approve amendments to MPC Financial Regulations (as suggested by NALC).

383. OTHER ISSUES, MEETINGS & MATTER ARISING

- a. **VE Day 75 Celebrations** – Clerk to provide update
- b. **BATPC AGM** - To consider attendance at BATPC AGM on Thursday 17th October at 19:00pm in Cople Village Hall, Grange Lane, Cople MK44 3TT

384. CLOSE OF THE MEETING

NEXT PARISH COUNCIL MEETINGS - The next two Parish Council meetings will be Ordinary Meetings on 14th October 2019 and 11th November 2019. The cut-off time for the receipt of papers for the September meeting agenda is 5 p.m. on Wednesday 2nd October 2019.