

MEPPERSHALL PARISH COUNCIL

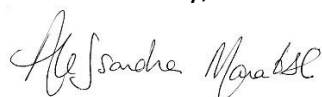


Parish Clerk - Miss A Marabese
c/o 30 Cherry Trees, Lower Stondon, Bedfordshire, SG16 6DT
T: 07930 813808
E: clerk@meppershall.org
W: www.meppershall.org

Dear Sir/Madam,

You are hereby summoned to attend an Ordinary Meeting of the Parish Council of Meppershall on Monday 14th October 2019 commencing at 7:45pm in the Village Hall, Walnut Tree Way, Meppershall, SG17 5AB.

Yours sincerely,



Ms. A Marabese
Clerk to Meppershall Parish Council

Distribution: All Councillors, Ward Councillors, Village Notice Board

AGENDA

385. APOLOGIES FOR ABSENCE

386. CHAIRMANS ANNOUNCEMENTS

- a. Reminder on public session parameters

387. MEMBERS INTERESTS

- a. To receive declarations of interest from councillors on items on the agenda
- b. To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c. To grant any requests for dispensation as appropriate

388. TO CONSIDER CO-OPTION REQUESTS

389. DELEGATION ARRANGEMENTS

- a. To appoint third councillor to Personnel Committee

390. PUBLIC SESSION

The Chairman will suspend Standing Orders for a period of up to 15 minutes to receive community reports from;

- a. Ward Councillors,
- b. Village organisations,
- c. and to allow members of the public to address the Council in relation to items on the agenda or request matters to be discussed at a subsequent meeting with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting

BUSINESS TO BE TRANSACTED

391. MINUTES

- a. To receive and approve distributed minutes of the Ordinary Meeting of Meppershall Parish Council held on Monday, 9th September 2019.

392. CLERKS REPORT & MATTER ARISING**393. FINANCE****a. Update of Parish Facilities purchases**

i. To review and approve income, expenditure and purchase orders for parish facilities.

b. Clerks Manual 2019 - To approve purchase.**c. Green space management** – To approve machinery purchases of £831.64 + VAT**d. Grant applications** – To consider any grant applications received.**e. Banking Mandate** – To approve banking mandate changes**f. Document approval** - journal entries, bank reconciliations and bank statements.**g. Orders for the payment of money** - A schedule of payments will be distributed at the meeting for approval and authorisation.**394. PLANNING AND HOUSING****a. Applications since last Council meeting for consideration**

i. CB/19/02719/FULL – Wild Winds, 120 Shefford Road – Proposed residential development to provide 3no new dwellings with integrated garages and all associated works including improved access and new turning area from Shefford Road, following demolition of existing detached bungalow. *Comments due by 10am, 15th October.*

ii. CB/19/02671/FULL - Woodview Nurseries, Shefford Road - Change of use from vacant plant nursery to residential and erection of a detached dwelling and garage building with ancillary works as a variation of previous application number CB/16/05715/FULL. *Comments due by 15th October.*

iii. CB/19/02762/FULL – 33 Orchard Close, SG17 5LW – Demolition of existing conservatory and erection of a two-storey side extension. *Comments due by 15th October.*

iv. CB/19/02679/VOC – Tower View Nurseries, 81 Fildyke Road - Variation of Condition number 12 to planning permission CB/18/04569/FULL (demolition of existing greenhouses and redevelopment with 9 residential dwellings including new access and all ancillary works). *Comments due by 17th October.*

v. CB/19/02909/FULL - Tower View Nurseries, 81 Fildyke Road - Demolition of existing bungalow and construction of 3x detached residential dwellings and all ancillary works. *Comments due 21st October.*

vi. CB/19/02994/VOC - New Close Nurseries, Fildyke Road - Variation of condition 12 of planning permission CB/17/02409/FULL: Demolition of existing glasshouses and redevelopment with 10 residential dwellings and all ancillary works, removal of condition. *Comments due 24th October.*

b. Other Planning Matters for consideration

i. Stocken House / Bidwell – Update on meeting request.

ii. Clerk to provide update on appeals and enforcements.

395. NEIGHBOURHOOD PLAN**a. Report from Cllr Thomason.****b. To consider MPC aspirations for neighbourhood plan.****396. HIGHWAYS AND TRANSPORT****a. Hoo Road bollard** – Cllr Parsons / Clerk to provide update

397. ENVIRONMENT AND LEISURE

- a. **Centenary Field Parish Facilities – Update from Clerk and to consider actions specific to:**
 - i. Football pitches
 - ii. Play areas
 - iii. Landscaping and security
 - iv. PC Stores
 - v. Cemetery area
 - vi. Track
 - vii. Handover – To consider handover options.
- b. **Allotment Track** – Clerk to provide update
- c. **Brookmead Fence** - Clerk to provide update
- d. **Litter Pick** – Clerk to provide update
- e. **Play Inspection Report Old Road Meadow** – To review report and consider recommended actions.
- f. **Grass Cutting Contract** – To approve issue of 3-year grass cutting contract tender.
- g. **Allotment update** – Clerk to provide update

398. HEALTH & SAFETY and RISK MANAGEMENT

- a. **Risks assessments** – To create job specific risk assessments for village caretaker and green space management.

399. PROCEDURES & TRAINING

- a. **GDPR** - Completion of GDPR Awareness Checklist for all Councillors and those working with the Council.
- b. **MPC Website** – To reconsider website plans subsequent to CBC communication regarding non-availability of current CBC website platform provided for free to parish councils.
- c. **Meetings** – To approve MPC Meetings – Recording and Filming Policy v1.0.
- d. **Noticeboard** – To consider options on installation, location and subsequent costs.
- e. **Status of MPC Contractors** – To consider employment status of MPC contractors (IR35).
- f. **Planning training** – Update from Clerk and Cllr Karlake.

400. OTHER ISSUES, MEETINGS & MATTER ARISING

- a. **VE Day 75 Celebrations** – Clerk to provide update
- b. **Consultation** – To consider response to CBC Consultation on Public Space Protection Orders which relate both to dog control and public drinking.
- c. **Consultation** – To consider response to NALC on The National Audit Office's second part of its consultation on the new Code of Audit Practice.
- d. **Village Hall AGM** – To consider attendance at Village Hall AGM on Sunday 27th October starting at 18:00hrs in the village hall.
- e. **Croudace Estate Neighbourhood Watch Scheme** – Update from Cllr Seaman.

401. CLOSE OF THE MEETING

NEXT PARISH COUNCIL MEETINGS - The next two Parish Council meetings will be Ordinary Meetings on 11th November 2019 and 9th December 2019. The cut-off time for the receipt of papers for the November meeting agenda is 5 p.m. on Wednesday 30th October 2019.