

MEPPERSHALL PARISH COUNCIL



Parish Clerk - Miss A Marabese
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Dear Sir/Madam,

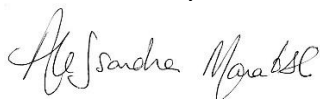
You are hereby summoned to attend an Ordinary Meeting of the Parish Council of Meppershall on Monday 10th August 2020 commencing at 7:45pm via remote video link*.

*Meeting will be held via Zoom - Meeting ID: 826 3934 7015 | Password: 544133

<https://us02web.zoom.us/j/82639347015?pwd=dURNb21zZzEwemlMVWltdmNTZ283Zz09>

Those not able to dial in via Zoom should contact the Clerk prior to the meeting to discuss alternative arrangements

Yours sincerely,



Ms. A Marabese
Clerk to Meppershall Parish Council

Distribution: All Councillors, Ward Councillors, Parish Council website

AGENDA

527. APOLOGIES FOR ABSENCE

528. CHAIRMANS ANNOUNCEMENTS

- a. How the 'remote' meeting will be run

529. MEMBERS INTERESTS

- a. To receive declarations of interest from councillors on items on the agenda
- b. To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c. To grant any requests for dispensation as appropriate

530. PUBLIC SESSION

The Chairman will suspend Standing Orders for a period of up to 15 minutes to receive community reports from:

- a. Ward Councillors;
- b. Village organisations;
- c. to receive questions from the public sent to the Clerk; and
- d. to allow members of the public to address the Council in relation to items on the agenda or request matters to be discussed at a subsequent meeting with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting and should indicate a request to speak by raising their hand.

BUSINESS TO BE TRANSACTED

531. MINUTES

- a. To receive and approve distributed minutes of the Ordinary Meeting of Meppershall Parish Council held on Monday, 13th July 2020.

532. CLERKS REPORT & MATTER ARISING

- a. To request clarification on matters arising and items within the Clerks report.

533. PROCEDURES

- a. To consider response from College of Heralds regarding use of the de Meppershall coat of arms.
- b. To consider plans for new website in order to meet accessibility standards.
- c. To remove reference to DPO in Data Protection Policy v2.1 and Privacy Notice v1.1 and replace with details for the Clerk.

534. FINANCE

- a. **Update of Parish Facilities purchases** - To review and approve income, expenditure and purchase orders for parish facilities.
- b. **Document approval** – To approve journal entries, bank reconciliations and bank statements.
- c. **Orders for the payment of money** - A schedule of payments will be distributed at the meeting for approval and authorisation.

535. PLANNING AND HOUSING

a. Applications since last Council meeting for consideration

- i. CB/19/04316/FULL - Blandland Nurseries Bungalow, SG17 5JE - Erection of 9 dwellings to include all associated ancillary works following the demolition of existing bungalow. Revised application. *Comments due 25th August.*
- ii. CB/19/03877/RM – Stocken House, SG17 5LL - Approval of reserved matters (external appearance, landscaping, layout and scale) for the demolition of 59 Shefford Road and associated buildings and the erection of 145 dwellings pursuant to outline planning permission CB/17/03887/OUT. Amendments received. *Comments due 25th August.*

Note: For planning applications that are submitted between meetings and for which an extension to the comment's deadline date is not given, powers have been delegated to the Clerk (with a proposed response circulated to the Council) to submit comments to CBC Planning.

b. Other Planning Matters for consideration

- i. **CB/19/03611/VOC** - 32 Shefford Road, SG17 5LN – To Consider attendance at Development Management Committee meeting on 19th August. The application has been recommended for approval.
- ii. **Local Plan** - To consider MPC response to Central Bedfordshire Local Plan - Consultation on Additional Evidence (June 2020). *Comments by 12th August.*

536. NEIGHBOURHOOD PLAN

- a. **Report from Cllr Thomason.**

537. HIGHWAYS AND TRANSPORT

- a. Discussion on any highways issues if required.

538. ENVIRONMENT AND LEISURE

- a. **Centenary Field Parish Facilities** – Update from Clerk and to consider actions specific to Snagging list resolution, handover and the appointment of an ‘Expert’ as per the contract terms.
- b. **Grass Cutting** - Update from Clerk including requests for consideration from residents that MPC take on responsibility for certain area of grass cutting, tree planting and other maintenance.
- c. **Social Club smoking shelter** – To consider the request to re-locate the current Social Club smoking shelter on to Centenary Field for alternative use.
- d. **Litter pick 19th September** – To consider any additional expenditure for event.

539. HEALTH & SAFETY and RISK MANAGEMENT

- a. **Community Safety** – To receive report from Cllr Seaman
- b. **Risks assessments** – To approve play area risk assessments for COVID-19

540. CLOSE OF THE MEETING

NEXT PARISH COUNCIL MEETINGS - The next two Parish Council meetings will be an Ordinary Meeting on 14th September 2020 and an Ordinary Meeting on 12th October. The cut-off time for the receipt of papers for the September meeting agenda is 5 p.m. on Wednesday 30th August 2020.