

MEPPERSHALL PARISH COUNCIL



Parish Clerk - Miss A Marabese
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Dear Sir/Madam,

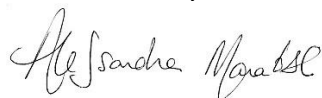
You are hereby summoned to attend an Ordinary Meeting of the Parish Council of Meppershall on Monday 12th October 2020 commencing at 7:45pm via remote video link*.

*Meeting will be held via Zoom - Meeting ID: 883 4645 3325 | Password: 181589

<https://us02web.zoom.us/j/88346453325?pwd=MjE4aHpDaXI3dmZ5SXM2Z3hZQUZGdz09>

Those not able to dial in via Zoom should contact the Clerk prior to the meeting to discuss alternative arrangements.

Yours sincerely,



Ms. A Marabese
Clerk to Meppershall Parish Council

Distribution: All Councillors, Ward Councillors, Parish Council website

AGENDA

541. APOLOGIES FOR ABSENCE

542. CHAIRMANS ANNOUNCEMENTS

- a. How the 'remote' meeting will be run

543. MEMBERS INTERESTS

- a. To receive declarations of interest from councillors on items on the agenda
- b. To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c. To grant any requests for dispensation as appropriate

544. PUBLIC SESSION

The Chairman will suspend Standing Orders for a period of up to 15 minutes to receive community reports from:

- a. Ward Councillors;
- b. Village organisations;
- c. to receive questions from the public sent to the Clerk; and
- d. to allow members of the public to address the Council in relation to items on the agenda or request matters to be discussed at a subsequent meeting with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting and should indicate a request to speak by raising their hand.

BUSINESS TO BE TRANSACTED

545. MINUTES

- a. To receive and approve distributed minutes of the Ordinary Meeting of Meppershall Parish Council held on Monday, 14th September 2020.

546. CLERKS REPORT & MATTER ARISING

- a. To request clarification on matters arising and items within the Clerks report.

547. FINANCE

- a. **Update of Parish Facilities purchases** - To review and approve income, expenditure and purchase orders for parish facilities.
- b. **Water Supplier** – To consider changing water supplier.
- c. **2019/2020 Audit** – To receive external auditor report and certificate of completion.
- d. **2020/2021 Budget v Actual** – Clerk to provide an update on budget v actual for 2020/2021
- e. **Banking mandate** – To approve updating the banking mandate.
- f. **Document approval** – To approve journal entries, bank reconciliations and bank statements.
- g. **Orders for the payment of money** - A schedule of payments will be distributed at the meeting for approval and authorisation.

548. PLANNING AND HOUSING

a. Applications since last Council meeting for consideration

- i. CB/20/03505/VOC – 84 Fildyke Road, SG17 5LU - Variation of Condition 19 of planning permission CB/18/03306/FULL (Demolition of 1.5 storey cottage and erection of 5 No 2 storey dwellings with a new access road and car parking). Elevations changes to Plots 3, 4 and 5 and additional ground floor space to Plot 5. *Comments due 3rd November..*

Note: For planning applications that are submitted between meetings and for which an extension to the comment's deadline date is not given, powers have been delegated to the Clerk (with a proposed response circulated to the Council) to submit comments to CBC Planning.

b. Other Planning Matters for consideration

- i. To consider response to Campton and Chicksands Formal Regulation 14 Consultation. *Comments due 18th November 2020.*

549. NEIGHBOURHOOD PLAN

- a. **Report from Cllr Thomason.**

550. HIGHWAYS AND TRANSPORT

- a. Discussion on any highways issues if required.

551. ENVIRONMENT AND LEISURE

- a. **Centenary Field Parish Facilities** – Update from Clerk and to consider actions specific to Snagging list resolution, handover and the appointment of an 'Expert' as per the contract terms.
- b. **PC Stores** – To consider painting of PC stores.
- c. **Planting of Woodland Tree Pack** – To consider plans for planting of 420 Saplings due to arrive between 2nd and 20th November.
- d. **Grass Cutting** - Update from Clerk
- e. **Allotments** – Update from Clerk including inspections.

f. **Bench Installation** – To consider request from BRCC to install a bench in memory of a Meppershall resident in one of the locations identified in the GI Plan.

552. HEALTH & SAFETY and RISK MANAGEMENT

a. **Community Safety** – To receive report from Cllr Seaman

553. CLOSE OF THE MEETING

NEXT PARISH COUNCIL MEETINGS - The next two Parish Council meetings will be an Ordinary Meeting on 12th October and an Ordinary Meeting on 16th November. The cut-off time for the receipt of papers for the October meeting agenda is 5 p.m. on Wednesday 30th September 2020.