

# MEPPERSHALL PARISH COUNCIL



Parish Clerk - Miss A Marabese  
c/o 30 Cherry Trees, Lower Stondon, Bedfordshire, SG16 6DT  
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Dear Sir/Madam,

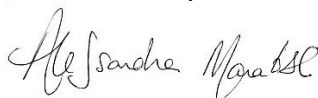
You are hereby summoned to attend an Ordinary Meeting of the Parish Council of Meppershall on Monday 11<sup>th</sup> January 2021 commencing at 7:45pm via remote video link\*.

\*Meeting will be held via Zoom - Meeting ID: 814 7182 8207 | Password: mpc2021

<https://us02web.zoom.us/j/81471828207?pwd=K2F0dXpxY1AyRkdGNFFodmZEU3owQT09>

Those not able to dial in via Zoom should contact the Clerk prior to the meeting to discuss alternative arrangements.

Yours sincerely,



Ms. A Marabese  
Clerk to Meppershall Parish Council

Distribution: All Councillors, Ward Councillors, Parish Council website

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## AGENDA

### 570. APOLOGIES FOR ABSENCE

### 571. CHAIRMANS ANNOUNCEMENTS

- a. How the 'remote' meeting will be run

### 572. MEMBERS INTERESTS\*

- a. To receive declarations of interest from councillors on items on the agenda
- b. To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c. To grant any requests for dispensation as appropriate

### 573. PUBLIC SESSION

The Chairman will suspend Standing Orders for a period of up to 15 minutes to receive community reports from:

- a. Ward Councillors;
- b. Village organisations;
- c. to receive questions from the public sent to the Clerk; and
- d. to allow members of the public to address the Council in relation to items on the agenda or request matters to be discussed at a subsequent meeting with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting and should indicate a request to speak by raising their hand.

## BUSINESS TO BE TRANSACTED

### 574. MINUTES

- a. To receive and approve distributed minutes of the Ordinary Meeting of Meppershall Parish Council held on Monday, 14<sup>th</sup> December 2020.

**575. CLERKS REPORT & MATTER ARISING**

- a. To request clarification on matters arising and items within the Clerks report.

**576. PROCEDURES**

- a. To consider response to Beds Fire and Rescue Service Priorities and Budget Consultation.

**577. FINANCE**

- a. **Update of Parish Facilities purchases** - To review and approve income, expenditure and purchase orders for parish facilities.
- b. **2020/2021 Actual v Budget** – To receive 2020/2021 actual v budgeted spend report.
- c. **2021/2022 Budget** – To consider and approve 2021/2022 budget.
- d. **2021/2022 Precept** – To consider and approve 2021/2022 precept request.
- e. **Document approval** – To approve journal entries, bank reconciliations and bank statements.
- f. **Tollers invoice** – If required to consider response from Tollers Solicitors subsequent to Clerks rejection of invoice received due to non-adherence with our approved costings with them.
- g. **Orders for the payment of money** - A schedule of payments will be distributed at the meeting for approval and authorisation.

**578. PLANNING AND HOUSING**

**a. Applications since last Council meeting for consideration**

- i. CB/20/04600/FULL - 4 Taylors Close, SG17 5NH - Two storey side extension and re-roofing of existing garage. *Comments due 13<sup>th</sup> January.*
- ii. CB/20/04542/FULL - 4 Rectory Road, SG17 5NB - Demolition of the existing single storey conservatory and replacement with a part single, part two storey rear extension. . Demolition of significant part of the existing outbuilding, with a smaller building being retained as an office/workshop. Erection of a new 3-bedroom dwelling on land between no.4 and no.2A Rectory Road. *Comments due 13<sup>th</sup> January.*
- iii. CB/20/03505/VOC - 84 Fildyke Road, SG17 5LU - Variation of Condition 19 of planning permission CB/18/03306/FULL (Demolition of 1.5 storey cottage and erection of 5 No 2 storey dwellings with a new access road and car parking). Elevations changes to Plots 3, 4 and 5 and additional ground floor space to Plot 3. Amendments to this application in respect of the above property. Revised Description Received. *Comments due 8<sup>th</sup> January.*
- iv. CB/20/04733/FULL - 3C Fildyke Road, SG17 5LT - Proposed single storey rear extension, two storey front extension and new front bay window. *Comments due 28<sup>th</sup> January.*

Note: For planning applications that are submitted between meetings and for which an extension to the comment's deadline date is not given, powers have been delegated to the Clerk (with a proposed response circulated to the Council) to submit comments to CBC Planning.

**b. Other Planning Matters for consideration**

- i. To consider representation at next Development Management Committee on 13 January 2021 when the Planning Officer is seeking to approve CB/20/02860/OUT - The Mow, SG17 5LP - Resubmission Outline Application: Demolition of one dwelling &

erection of 13 dwellings and ancillary works. *All speaking requests must be received by 5pm on 12 January.*

- ii. To consider publication of letter from MPC to CBC concerning planning enforcement and response from CBC in Messenger and to consider suggestion of inviting Richard Proctor of CBC to next MPC meeting or conducting interview with him for circulation on social media.

**579. NEIGHBOURHOOD PLAN**

- a. **Report from Cllr Thomason.**

**580. HIGHWAYS AND TRANSPORT**

- a. **Update and discussion on highways issues** – Cllr Seaman to lead.

**581. ENVIRONMENT AND LEISURE**

- a. **Centenary Field Parish Facilities** – Update from Clerk and to consider / approve actions specific to Snagging list resolution and handover, specifically:
  - i. To review snagging list
  - ii. To approve if available proposal from Croudace Homes Ltd on the handover of Centenary Field to the Parish Council.
- b. **Allotments** – Update from Clerk.
- c. **Community Orchard** – To approve cost for pruning trees.
- d. **Old Road Meadow** – To consider action required after dumping of tree and hedge clippings forming a bonfire in Old Road Meadow.
- e. **Brookmead Fence** – To consider removal of metal fencing installed at the end of The Mow.

**582. HEALTH & SAFETY and RISK MANAGEMENT**

- a. **Community Safety** – To receive report from Cllr Seaman

**583. CLOSE OF THE MEETING**

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\*Notes on declarations of interest. Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered. National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

NEXT PARISH COUNCIL MEETINGS - The next two Parish Council meetings will be an Ordinary Meeting on 8<sup>th</sup> February 2020 and 8<sup>th</sup> March 2021. The cut-off time for the receipt of papers for the February meeting agenda is 5 p.m. on Wednesday 27<sup>th</sup> January 2021.