

# MEPPERSHALL PARISH COUNCIL



Parish Clerk - Miss A Marabese  
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Dear Sir/Madam,

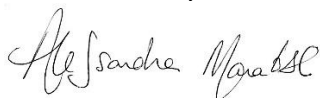
You are hereby summoned to attend an Ordinary Meeting of the Parish Council of Meppershall on Monday 8<sup>th</sup> February 2021 commencing at 7:45pm via remote video link\*.

\*Meeting will be held via Zoom - Meeting ID: 844 9161 8548 | Password: mpc2021

<https://us02web.zoom.us/j/84491618548?pwd=Zk9VcGlwbjJ6WlAySm9TWkc1ZzBCUT09>

Those not able to dial in via Zoom should contact the Clerk prior to the meeting to discuss alternative arrangements.

Yours sincerely,



Ms. A Marabese  
Clerk to Meppershall Parish Council

Distribution: All Councillors, Ward Councillors, Parish Council website

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## AGENDA

### 584. APOLOGIES FOR ABSENCE

### 585. CHAIRMANS ANNOUNCEMENTS

- a. How the 'remote' meeting will be run

### 586. MEMBERS INTERESTS\*

- a. To receive declarations of interest from councillors on items on the agenda
- b. To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c. To grant any requests for dispensation as appropriate

### 587. PUBLIC SESSION

The Chairman will suspend Standing Orders for a period of up to 30 minutes to receive community reports from:

- a. Richard Proctor of Central Bedfordshire Council Planning Enforcement team;
- b. Ward Councillors;
- c. Village organisations;
- d. to receive questions from the public sent to the Clerk; and
- e. to allow members of the public to address the Council in relation to items on the agenda or request matters to be discussed at a subsequent meeting with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting and should indicate a request to speak by raising their hand.

## BUSINESS TO BE TRANSACTED

### 588. MINUTES

- a. To receive and approve distributed minutes of the Ordinary Meeting of Meppershall Parish Council held on Monday, 14<sup>th</sup> December 2020.

**589. CLERKS REPORT & MATTER ARISING**

- a. To request clarification on matters arising and items within the Clerks report.

**590. PROCEDURES**

- a. To approve MPC Protocol for Marking the Death of a Senior National Figure and ensuing actions.
- b. To consider the implications of holding Parish Council meetings in person (rather than remote) from 7<sup>th</sup> May 2021 and any ensuing actions.
- c. To consider finance training as offered by BATPC.

**591. FINANCE**

- a. **Document approval** – To approve journal entries, bank reconciliations and bank statements.
- b. **Orders for the payment of money** - A schedule of payments will be distributed at the meeting for approval and authorisation.

**592. PLANNING AND HOUSING**

**a. Applications since last Council meeting for consideration**

- i. CB/21/00053/FULL - 1 Shefford Road, SG17 5LJ - Retention of existing three bedroom bungalow, demolition of the existing attached side garage. Formation of a new access road. Erection of five residential chalet bungalows (1.5 storey) and associated garages. *Comments due 15<sup>th</sup> February.*
- ii. CB/21/00191/FULL – 4 Taylors Close, SG17 5NH - Re-submission of CB/20/04600/FULL - Two storey side extension. *Comments due 17<sup>th</sup> February.*
- iii. CB/21/00132/FULL - The Airman Hotel, SG17 5JF - Addition of a new conservatory on the existing seating area. *Comments due 1<sup>st</sup> March.*

Note: For planning applications that are submitted between meetings and for which an extension to the comment's deadline date is not given, powers have been delegated to the Clerk (with a proposed response circulated to the Council) to submit comments to CBC Planning.

**b. Other Planning Matters for consideration**

- i. To consider response and participation in planning appeal APP/P0240/W/20/3249265 - CB/19/02039/OUT - Land to the rear of 40 Shefford Road Meppershall – to be determined by a Hearing (date unknown). *Response by 26<sup>th</sup> February 2021*
- ii. To consider updating MPC 'capital projects' and 'leisure strategy'.
- iii. To consider entering into formal discussions and agreement on the handover of Public Open Space (POS) on the Stocken House development with Davidsons Homes.

**593. NEIGHBOURHOOD PLAN**

- a. **Report from Cllr Thomason.**

**594. HIGHWAYS AND TRANSPORT**

- a. **Update and discussion on highways issues and any actions ensuing** – Cllr Seaman to lead.

**595. ENVIRONMENT AND LEISURE**

- a. **Centenary Field Parish Facilities** – Update from Clerk and to consider / approve actions specific to Snagging list resolution and handover, specifically:
  - i. To review snagging list
  - ii. To approve if available proposal from Croudace Homes Ltd on the handover of Centenary Field to the Parish Council.
- b. **To consider Gym Equipment proposal for purchase** – Cllr Austin to present
- c. **Allotments** – Update from Clerk and to consider any actions ensuing.
- d. **Old Road Meadow** – Update from Clerk and to consider any actions including path inspection and safety, water ditch and green waste / bonfires.

**596. HEALTH & SAFETY and RISK MANAGEMENT**

- a. **Community Safety** – To receive report from Cllr Seaman
- b. **MPC Risk Assessment** – To receive report for 2020-2021 Risk Assessment.

**597. CLOSE OF THE MEETING**

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\*Notes on declarations of interest. Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered. National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

NEXT PARISH COUNCIL MEETINGS - The next two Parish Council meetings will be an Ordinary Meeting on 8<sup>th</sup> March 202 and 12<sup>th</sup> April 2021. The cut-off time for the receipt of papers for the February meeting agenda is 5 p.m. on Wednesday 24<sup>th</sup> February 2021.